

**Minutes of the City of Mount Vernon Industrial Development Agency
July 9, 2020**

A meeting of the Board of Directors (“Board”) of the City of Mount Vernon Industrial Development Agency (“Agency”) was held on Thursday, July 9, 2020 via teleconference in accordance with New York State Executive Order 202.1.

Present: Hon. Shawyn Patterson-Howard
 Marcus A. Griffith
 Darren M. Morton, Ed.D
 Stephanie G. Vanderpool

Also Present: Michael Curti, Esq., Harris Beach PLLC
 Julie Marshall, Harris Beach PLLC

The meeting was called to order at 10:11 AM by Chairwoman Patterson-Howard. A quorum of members was present.

Minutes of the June 11, 2020 meeting were reviewed and unanimously adopted.

Dr. Morton, Agency Treasurer, provided a review of the financial statements and PILOT remittance schedule for 2020.

Resolution 7/2020-1 Authorizing Payment of Invoices
The resolution was reviewed and unanimously adopted.

Resolution 7/2020-2 Appointment of Audit Firm
The resolution was reviewed and unanimously adopted.

Resolution 7/2020-3 Establish Position of Director of Business Development
The resolution was reviewed and unanimously adopted.

Mr. Curti provided an update on open matters.

Letters were sent to companies that have not submitted their 2018 and/or 2019 annual compliance report.

Ms. Marshall reminded members to complete the Acknowledgement of Fiduciary Duty Statement and Confidential Board Evaluation Form.

The next New York State Authority Budget Office Board Member Training session will be offered on July 17th at 9:30 AM.

The meeting was then adjourned at 10:57 AM made by unanimous consent.

Respectfully submitted by Julie Marshall