

**CITY OF MOUNT VERNON
INDUSTRIAL DEVELOPMENT AGENCY**

RECORDS RETENTION POLICY

The City of Mount Vernon Industrial Development Agency (the "Agency") shall adopt the Records Retention and Disposition Schedule MI-1, issued by the State Archives, State Education Department, pursuant to Section 57.25 of the Arts and Cultural Affairs Law, and Part 185, Title 8 of the Official Compilation of Codes, Rules and Regulations of the State of New York as it applies to Economic/Industrial Development and Local Development Corporations. The Executive Director shall serve as Records Management Officer.

Adopted this 10th day of March, 2020
by the City of Mount Vernon Industrial Development Agency