

**Minutes of the City of Mount Vernon Industrial Development Agency  
May 14, 2020**

A meeting of the Board of Directors (“Board”) of the City of Mount Vernon Industrial Development Agency (“Agency”) was held on Thursday, May 14, 2020 at City Hall, 1 Roosevelt Square, Mount Vernon, New York 10550.

Present:                   Hon. Shawyn Patterson-Howard  
                              Brian G. Johnson, Esq.  
                              Marcus A. Griffith (via teleconference)  
                              Darren M. Morton, Ed.D  
                              Stephanie G. Vanderpool (via teleconference)

Also Present:           Michael Curti, Esq., Harris Beach PLLC (via teleconference)  
                              Julie Marshall, Harris Beach PLLC (via teleconference)

The meeting was called to order at 10:17 AM by Chairwoman Patterson-Howard.

Minutes of the April 14, 2020 meeting were reviewed and unanimously adopted.

Resolution 5/2020-1 Authorizing Payment of Invoices  
The resolution was reviewed and unanimously adopted.

Resolution 5/2020-2 Appointing of Special Counsel  
The resolution was reviewed and unanimously adopted.

Mr. Curti provided an update on open matters.

The Management Letter and general ledger will be forwarded to the auditor to complete the 2018 Fiscal Audit.

A Request for Proposals for audit services has been issued. Proposals are due to Dr. Morton by June 1, 2020 for review and consideration by the board at the June meeting.

Dr. Morton reported that a staff member from the City Finance Department are reconciling IDA accounts and PILOT payments received to date for distribution to the appropriate taxing jurisdictions.

Dr. Morton also reported that he completed the Board Member training required Authority Budget Office. He reminded the board members to complete their training.

Mayor Patterson-Howard thanked all for their diligent work to bring the Agency into compliance.

The meeting was then adjourned at 10:37 AM made by unanimous consent.

Respectfully submitted by Julie Marshall