



**MOUNT VERNON INDUSTRIAL DEVELOPMENT AGENCY**  
Mount Vernon City Hall  
One Roosevelt Square  
Mount Vernon, NY 10552  
914 - 699 - 7230

## **INTRODUCTORY APPLICATION**

**Please note:** This is an Introductory Application for the purpose of determining whether the proposed applicant is eligible for formal consideration. Upon review of this introductory applicant, notification will be given concerning formal review by the Industrial Development Board (IDA) board.

**Application fee due upon submission of application is non-refundable.**

Please make all checks payable to the Mount Vernon Industrial Development Agency. All information submitted on this form will be kept **confidential**.

### **A. GENERAL INFORMATION:**

Company Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### **Company Officer completing this introductory application:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

#### **Legal Counsel:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location of present business facilities:

**A) Mount Vernon**

Square footage: \_\_\_\_\_

Terms: \_\_\_\_\_

**B) New York State**

Square footage: \_\_\_\_\_

Terms: \_\_\_\_\_

Business Organization: \_\_\_\_\_ Corporation          \_\_\_\_\_ Partnership          \_\_\_\_\_ Sole Proprietorship

Date of formation: \_\_\_\_\_          \_\_\_\_\_ Publicly held          \_\_\_\_\_ Privately held

What type of business is the firm presently engaged in?

\_\_\_\_\_  
\_\_\_\_\_

A single purpose entity formed for the purpose to own, construct and operate this subject project.

What are the principal services or products?

\_\_\_\_\_  
\_\_\_\_\_

What is the present level of the firm's employment?

In Mount Vernon: \_\_\_\_\_ Elsewhere: \_\_\_\_\_

What is the anticipated increase in employment over the next two (2) years?

In Mount Vernon: \_\_\_\_\_ Elsewhere: \_\_\_\_\_

What were the firms estimated capital expenditures in the City of Mount Vernon in previous years?  
Please indicate amount and list.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current real estate taxes on land and building.

\_\_\_\_\_  
\_\_\_\_\_

Current estate tax assessment on land and building.

\_\_\_\_\_  
\_\_\_\_\_



## **B. PROPOSED PROJECT**

Describe the proposed project for which financing is sought. State whether new construction, existing building, owned, leased, lease terms, square footage, etc. Use additional pages, if necessary.

Describe efforts made by the firm in New York or any other are to secure financing.

<b><u>Description of cost if known</u></b>	<b><u>Amount</u></b>
Land	\$
Buildings	\$
Repairs	\$
Expansion	\$
Machinery	\$
Equipment	\$
Legal Fees	\$
Architectural/Engineering Fees	\$
Financial charges (including IDA charges)	\$
Construction loan fees	\$
Other	\$
<b>Total project cost</b>	<b>\$</b>

**Attach: 8" X 10" black, white and color glossy photographs of the building/ site.**



## **C. FINANCIAL INFORMATION**

Attach audited financial statement to cover the last three fiscal years.

What is the estimated amount of financing sought?

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Indicate the name and address of the lending institution.

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Has this lending institution issued a firm written commitment? \_\_\_\_\_yes \_\_\_\_\_no

A conditional written commitment? \_\_\_\_\_yes \_\_\_\_\_no

**ATTACH WRITTEN firm or conditional commitment**

## **D. CERTIFICATION**

It is hereby represented and certified by the undersigned that the following information, including attachments, contains no Information or data that is false or incorrect, and is truly descriptive of the project which is intended as the security for the requested financing.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Type name and title: \_\_\_\_\_

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## **FOR OFFICE USE ONLY**

Date application received: \_\_\_\_\_

By: \_\_\_\_\_

Accepted for formal consideration date \_\_\_\_\_

14-16-1(9/95) - 7c

