



CITY OF MOUNT VERNON, NEW YORK
OFFICE OF THE CITY CLERK
ONE ROOSEVELT SQUARE, ROOM 104
MOUNT VERNON, NY 10550

TANESIA M. WALTERS, J.D., M.P.A.
City Clerk

(914) 665-2352
Fax (914) 668-6044
www.cmvny.com

DONNA M. JACKSON
Deputy City Clerk

City of Mount Vernon, New York
Junkyard/Junk Dealer License Application Instructions

The license year for Junkyard/Junk Dealer License is July 1st to June 30th. Renewal applications must be submitted completed prior to the expiration of the current license.

Application Instructions

1. All Applicants must be fingerprinted. If corporation, all officers must be fingerprinted. If a partnership, then all partners must be fingerprinted. Please follow attached fingerprint instructions.
2. Return the following to: Office of the City Clerk, City Hall, Room 104, One Roosevelt Square, Mount Vernon, New York:
 - a) The completed Junkyard/Junk Dealer License Application, signed and notarized.
 - b) The Fingerprint Acknowledgement slip from L-1 Enrollment Services. Fingerprinting instructions are on the other side of this page.
 - c) A surety bond in the amount of \$5,000.00 must be obtained. Please file the original Bond (not copy) with the signatures notarized and an Insurance Company Financial Statement attached. Please note that the bond has a place indicated where the principle (the applicant) must sign and the signature must be notarized. If it is a renewal application, then a Bond Continuation Certificate may be filed.
 - d) License fee payment of \$150.00. Please make company checks or money orders payable to "City of Mount Vernon"
3. Before you file this application, please make sure your property has a current Certificate of Occupancy and there are no open permits or outstanding violations on file with the Buildings Department. Please contact the Building Department at 914.665.2649 to verify.

If you need any additional information, please contact Ms. Stephens at (914) 665-2333 or nstephens@cmvny.com.

FINGERPRINTING INSTRUCTIONS

As of 2/4/2010, people needing to be fingerprinted must contact MorphoTrust USA to make an appointment. Please follow the instructions below.

Go to www.identogo.com or call MorphoTrust USA toll free at (844) 321-2124 to schedule an appointment to be fingerprinted. Print out the confirmation page if possible and bring it along with you to your appointment.

Contact MorphoTrust USA for appointment instructions and payment options.

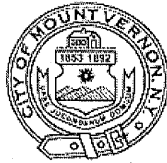
You will need the following info to schedule your appointment:

ORI Number: NY0590300

Fingerprinting Reason: Junkyard/Junk Dealer

YOU MUST TURN YOUR FINGERPRINTING RECEIPT IN WITH YOUR APPLICATION. FINGERPRINTS EXPIRE SIX (6) MONTHS FROM THE DAY THEY ARE TAKEN.

Lic #: _____
\$150.00



APPLICATION FOR JUNKYARD AND JUNK SHOP LICENSE
City of Mount Vernon, New York

Pursuant to Chapter 157 Article I of the Code of the City of Mount Vernon, New York.

1. Name of Applicant _____ Telephone No. _____
2. Address _____ (Street, City, State and Zip)
3. Business Name _____ Telephone No. _____
4. Business Address _____ (Street, City, State and Zip)

IF BUSINESS IS A CORPORATION OR PARTNERSHIP, PLEASE PROVIDE THE FOLLOWING INFORMATION FOR ALL OFFICERS OR PARTNERS:

5. Name	Title	Residence Address	Telephone#
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6. Surety Bond Number _____ Expiration Date _____
(Surety Bond in amount of \$5,000.00 must be attached to the application.)

I, _____, hereby apply for junkyard/junkshop license and bind myself and my principals to the due observance of all laws and regulations governing the same in the city of Mount Vernon, New York.

SIGNATURE TITLE

Sworn and Subscribed To Before Me
This _____ Day of _____, 20____

Notary Public or Commissioner of Deeds

I, the commissioner of the department of public safety of the city of Mount Vernon, New York, in accordance with the provisions of chapter 157 of the code of the city of Mount Vernon, do hereby recommend to the honorable mayor of said city, that a license be granted to engage as a junk shop, junk yard, waste material handling plant and scrap metal establishment or place for storing second-hand material for the purchase and sale of second-hand goods, junk, rubber, rope, old iron, rags and other articles pursuant to section 157-1 of the city code at:

Address of Establishment

APPROVED: _____ DATE: _____
COMMISSIONER OF PUBLIC SAFETY

APPROVED: _____ DATE: _____
BUILDING COMMISSIONER

APPROVED: _____ DATE: _____
FIRE COMMISSIONER

APPROVED: _____ DATE: _____
CITY CLERK

CHAPTER 157 JUNKYARDS AND JUNK DEALERS

[HISTORY: Adopted by the Council of the City of Mount Vernon: Art. I, 11-13-1957 as Ch. 21 of the General Ordinances of the City of Mount Vernon, approved 11-15-1957; Art. II, 11-13-1957 as Ch. 27 of the General Ordinances of the City of Mount Vernon, approved 11-15-1957. Amendments noted where applicable.]

ARTICLE I Junkyards and Junk Shop (§ 157-1 — § 157-18)

[Adopted 11-13-1957 as Ch. 21 of the General Ordinances of the City of Mount Vernon, approved 11-15-1957]

§ 157-1 License required.

No person shall keep what are commonly called junk shops, nor collect, buy or sell, nor be engaged in the business of collecting, buying or selling within the City, old junk, rags, cloth, paper, paper bagging, old rope, scrap metals, old iron, brass, copper, tin, lead, slush, empty bottles, old rubber products, old cable and wire or any other article whose condition renders it practically useless for the purpose for which it was made and commonly intended, without first procuring from the Mayor a license therefor.

§ 157-2 License requirements.

[Amended 4-13-1989, approved 4-13-89]

A. The Mayor is hereby authorized to grant licenses under his/ her hand, to be sealed with the Corporate Seal and countersigned by the City Clerk, to such persons as shall procure a recommendation in writing from the Commissioner of Public Safety, to keep what are commonly called "junk shops," "junkyards," "waste material handling plants" and "scrap metal establishments" for the purchase and sale of secondhand articles described in § 157-1 of this Article and to collect such articles.

B. All applications for licenses shall be made on forms to be provided by the City Clerk. Said application shall set forth the name, business and residence addresses of the applicant; the name, business and residence addresses of the officers and partners if the applicant is a corporation or partnership. Any changes in residence addresses must be promptly reported to the City Clerk.

C. Every applicant for a license should file, together with the application, fingerprints of both hands. The fingerprints shall be placed upon cards provided by the Commissioner of Public Safety and shall be taken under his/her supervision by a senior police officer, and at such a place as the Commissioner shall designate. The Commissioner of Public Safety shall have the authority to submit the fingerprints of the applicant, together with the required fees, to the Division of Criminal Justice Services or other appropriate agency for processing and investigation. No application for a junkyard or junk dealer shall be approved nor any license issued under the provisions of this Article until after the commanding officer of the Bureau of Criminal Identification in the Department of Public Safety has reviewed and examined the criminal history record information disseminated by the Division of Criminal Justice Services. No license shall be granted to any applicant who has been convicted of any felony or of any misdemeanor involving violence, dishonesty or deceit.

§ 157-3 Fees and bonds.

[Amended 10-11-1989; approved 10-12-1989; 4-24-2002, approved 4-25-2002]

Every person receiving such license shall pay therefor the sum of \$150 and shall also give a bond to the City in the penal sum of \$5,000 and fingerprint fees as required by the Division of Criminal Justice Services and § 126-2.2A of the Code of the City of Mount Vernon, conditioned for the due observance of all ordinances of the City Council and regulations applicable to the keeping of junk shops, junkyards, scrap metal dealers or waste material handling plants at any time during the continuance of such license. No person, partnership or corporation shall be granted a license if such person or any partner or stockholder or corporate officer thereof shall have been convicted of the crime of larceny or of knowingly receiving stolen property.

§ 157-4 Approvals required.

No licenses nor renewals thereof shall be granted by the Mayor unless the applicant produces a certificate in writing countersigned by the Building Commissioner, Health Commissioner, Fire Commissioner and Commissioner of Public Safety approving the application.

§ 157-5 Duration of license.

Every license to keep a junk shop, junkyard, scrap metal establishment or waste material handling plant shall continue in force until the 30th day of June next following the granting thereof, unless sooner revoked by the Mayor or City Council of said City, and no longer.

§ 157-6 Location of business restricted.

Every license granted hereunder shall designate the place in which the licensee is authorized to carry on such business, and no person shall carry on such business at any other place than the one designated in such license.

§ 157-7 City location required; exception.

A. No person shall be licensed to deal in junk or to deal in the articles described in § 157-1 of this article, or to collect the same in the City, unless he has a place of business in the City.

B. Notwithstanding the provisions of Subsection A of this section, no license shall be required of nonCity junk or scrap metal dealers, provided that their operations in the City are confined to collecting articles described in § 157-1 of this article only from junk shops, junkyards, waste material handling plants or scrap metal dealers licensed to carry on their business in the City of Mount Vernon.

§ 157-8 Record of purchases.

Every licensee shall maintain and keep a book in which shall be plainly and legibly written at the time of every purchase a description of the articles so purchased, the name and residence of the person or name and business address of the firm from whom such purchases were made and the day and hour of such purchase. Such book shall be at all

times open to the inspection of the Mayor, City Councilmen, Commissioner of Public Safety or any police officer, or any person authorized by any of the aforesaid. Every such licensee shall also, on purchasing any pig or pigs of metal, bronze or bronze castings or parts thereof, sprues or gates or parts thereof, copper wire or brass car journals, cause to be subscribed by the person from whom purchased a statement as to when, where and from whom he or his principal obtained such property, also his age, residence by City, village or town, and the street or number thereof, if any, and otherwise such description as will reasonably locate the same, his occupation and name of his employer and place of employment or business, which statement the junk dealer or scrap metal dealer shall forthwith file in the office of the Commissioner of Public Safety.

§ 157-9 Purchases from minors prohibited.

No licensee, his agent, servant or employee shall purchase any of the articles described in § 157-1 of this article from any minor.

§ 157-10 Hours of purchasing.

No licensee, his agent, servant or employee shall purchase any goods or articles of the kind enumerated in § 157-1 of this Article from any person or persons between the hour of sunset and the hour of 7:00 a.m.

§ 157-11 Identification of purchases.

Every licensee shall, on purchasing any of the articles of property described in § 157-1 of this Article, place and keep each separate purchase in a separate and distinct pile, bundle or package in the usual place of business of such junk dealer, scrap metal dealer or waste material dealer without altering, defacing or taking apart any such article or removing, melting, cutting or destroying any part of such article for a period of five days immediately succeeding such purchase.

§ 157-12 Vehicle identification.

Every licensee shall have his name, place of business and the number corresponding with the number of his license plainly and conspicuously painted on every vehicle used in his business, in letters and figures of not less than two inches high.

§ 157-13 Exhibition of articles on demand.

Every licensee, his agent, servant or employee shall, on demand by the Mayor, City Councilmen, Commissioner of Public Safety or any police officer or other person authorized by any of the above-named to make such demand, exhibit to the same any article or thing in his possession.

§ 157-14 Conduct of business in noisy manner.

No licensee shall break iron or other metals on Sunday or before 8:00 a.m. or after 6:00 p.m. on other days of the week, or otherwise at any time so conduct his business as to make unusual or improper noises tending to disturb the peace and quiet of the neighborhood.

§ 157-15 Storage.

A. No licensee shall store or accumulate any of the articles described in § 157-1 of this Article except in a house, shop or shed or other building, except that licensee may temporarily accumulate such articles in a yard at his place of business for a period not to exceed 60 days, provided that said accumulated articles are at all times covered by a temporary shed or tarpaulin or otherwise.

B. If the open yard or open space in which the articles described in § 157-1 of this Article are accumulated is enclosed by a solid wood or metal fence or a combination solid wood and metal fence of uniform size, height and material which sufficiently obscures such accumulated articles from public view, such licensee need not cover the same with a temporary shed, tarpaulin or otherwise and there shall be no limitation on the length of time such articles may be stored in such open yard.

§ 157-16 Fencing requirements.

[Amended 5-9-1962, approved 5-9-1962]

The Building Commissioner is hereby authorized and empowered to enforce the provisions of the foregoing § 157-15B of this Article and to regulate the construction, material, location and height of the fence referred to in said foregoing § 157-15B, which said fence shall be no less than seven feet in height and may not be constructed of used or secondhand materials.

§ 157-17 Burning.

The burning of any materials or articles described in § 157-1 of this Article on premises occupied by junk dealers, scrap metal dealers or waste material handling plants, or by their servants, agents or employees, is prohibited unless such burning is done within an incinerator, oven or other receptacle approved in writing as to construction, capacity, smoke and firesafety by the Chief of the Fire Department, the Health Commissioner and the Commissioner of Buildings. Nothing contained in this section shall be construed as modifying, amending or rescinding the provisions of any City ordinance pertaining to the burning of fires in business and industrial districts of the City of Mount Vernon.

§ 157-18 Sanitary facilities.

All junkyards, junk shops, scrap metal establishments and waste material handling plants shall construct and maintain on their premises adequate sanitary facilities, including a sink with running water and a water closet or lavatory, and shall keep the said facilities in good repair. Such premises shall also be kept free at all times from rodents, rubbish, vermin and debris.

ARTICLE II Junk Dealers and Solicitors (§ 157-19 — § 157-22)

[Adopted 11-13-1957 as Ch. 27 of the General Ordinances of the City of Mount Vernon, approved 11-15-57]

§ 157-19 License required.

No person shall go about from house to house for the purpose of purchasing old clothes, gold, silver, jewelry or other articles of personal wear or ornament without a license therefor granted as hereinafter provided in this Article.

§ 157-20 License requirements.

[Amended 4-13-1989, approved 4-13-89]

A. The Mayor is hereby authorized to grant licenses under his/ her hand, to be sealed with the Corporate Seal and countersigned by the City Clerk, to such person or persons as he/she shall deem proper and who shall have presented to him/her a properly authenticated recommendation from the Commissioner of Public Safety, to go about from house to house within the limits of the City for the purpose of purchasing old clothes, gold, silver, jewelry and other articles of personal wear and ornament, which licenses shall expire on the first day of June next after their issue.

B. All applications for licenses shall be made on forms to be provided by the City Clerk. Said application shall set forth the name, business and residence addresses of the applicant; the name, business and residence addresses of the officers and partners if the applicant is a corporation or partnership.

C. Every applicant for a license should file, together with the application, fingerprints of both hands. The fingerprints shall be placed upon cards provided by the Commissioner of Public Safety and shall be taken under his/her supervision by a senior police officer, and at such a place as the Commissioner shall designate. The Commissioner of Public Safety shall have the authority to submit the fingerprints of the applicant, together with the required fees, to the Division of Criminal Justice Services or other appropriate agency for processing and investigation. No application for a junk dealer or solicitor shall be approved nor any license issued under the provisions of this Article until after the commanding officer of the Bureau of Criminal Identification in the Department of Public Safety has reviewed and examined the criminal history record information disseminated by the Division of Criminal Justice Services. No license shall be granted to any applicant who has been convicted of any felony or any misdemeanor involving violence, dishonesty or deceit.

§ 157-21 License fee; disposition of fees.

The City Clerk shall collect for each license so issued the sum of \$50, and no license shall be issued for a period less than one year. Such license shall not be transferred to any other person. Of such sum of \$50 so paid to the City Clerk, the sum of \$40 shall be paid over by the Comptroller to the Mount Vernon Police and Paid Firemen's Pension Fund, and the sum of \$10 shall be paid into the general funds of the City.

§ 157-22 Identification badge.

At the time such license is granted, the City Clerk shall issue to the person to whom such license is granted an appropriate badge, which shall be worn and properly displayed by the licensee at all times when engaged in the business authorized and permitted by such license.

