



## Overview

To make an amendment or correction to your marriage certificate, please complete the affidavit and supply supporting documents required to ensure that the correction or amendment is done in an accurate and timely manner.

## Requirements

### Who can apply for a correction/amendment?

The following individuals can request a certificate correction/amendment:

- The bride/groom/spouse on record
- Anyone with a NY State Court order

### What is the process to request a correction/amendment?

For all corrections/amendments, be aware that:

- Original supporting documents on official letterhead or with an original seal, depending on the type of correction, must be submitted with the request. (See [table](#) below for specific certificate corrections/amendments.)
- Original documents will be returned to you after the correction is reviewed and approved or declined.

You must send original documentation, on letterhead or certified copies, with your affidavit, which must be signed by both parties, unless divorced or death has occurred. Certified copies are documents issued by a government office that have a raised seal, like a birth certificate. Usually a fee is required to obtain a certified copy from an office or agency.

Notarized copies or altered documents are NOT accepted.

(See the [table](#) below for specific instructions.)

**NOTE:** If your documents are in a language other than English, you also must obtain an official English translation of documents needed. Embassies and foreign consulates often will translate official documents for you. We also accept translations from established translation services.

If you can't provide the required supporting documents, you will need a NYS Court Order.

## Common Corrections/Amendments

Look below to see which description fits your situation. The [Affidavit for Correction of Marriage](#) (DOH-1827) must be completed and sent with the supporting documentation noted below.

To make this correction:	Fill out the correction application, <i>Affidavit for Correction of Marriage (DOH-1827)</i> and provide:
<ul style="list-style-type: none"> <li>• Correct the birth name, date of birth, age, City &amp; State of birth, Sex, parents (of bride or groom) names or country of birth</li> </ul>	<ul style="list-style-type: none"> <li>• Certified copy of the birth certificate for the person to whom the amendment relates.</li> </ul>
<ul style="list-style-type: none"> <li>• Correct the current name</li> </ul>	<ul style="list-style-type: none"> <li>• Government issues Photo ID valid at the time of issuance of the marriage license.</li> </ul>
<ul style="list-style-type: none"> <li>• Correct the Surname after marriage</li> </ul>	<ul style="list-style-type: none"> <li>• A letter from the office where the marriage certificate was issued clearly stating that the error was committed by their office</li> </ul>
<ul style="list-style-type: none"> <li>• Correct the date or place of marriage</li> </ul>	<ul style="list-style-type: none"> <li>• Notarized letter from the Officiant</li> </ul>
<ul style="list-style-type: none"> <li>• Correct the residence</li> </ul>	<ul style="list-style-type: none"> <li>• Utility bill, tax bill or letter from government agency dated one month prior to the date of marriage</li> </ul>
<ul style="list-style-type: none"> <li>• Correct employment</li> </ul>	<ul style="list-style-type: none"> <li>• Employment record or Letter from employer issued one month prior to the date of marriage</li> </ul>
<ul style="list-style-type: none"> <li>• Correct the numeric sequence of this marriage, previous marriages, how marriage ended &amp; date and place of divorce</li> </ul>	<ul style="list-style-type: none"> <li>• Death certificate OR</li> <li>• Divorce decree OR</li> <li>• certificate of marriage dissolution</li> </ul>

## How do I apply for a correction/amendment by mail?

To correct/amend the affidavit, license and certificate of marriage record by mail, please complete and sign the [Affidavit for Correction of Marriage](#) form (DOH-1827). If you are unable to download the application, please call (855)-322-1022.

Enclose in your application package:

- [Affidavit for Correction of Marriage](#) form (DOH-1827);
- Original documents to support the correction, and
- Payment of all calculated fees (see below)

Mail your application package to:  
New York State Department of Health  
Vital Records Correction Unit  
P.O. Box 2602  
Albany, NY 12220-2602

**NOTE:** Standard first-class U.S. postal service mail is not tracked.

#### What are the options for payment with certified copy mail orders?

Corrections/amendments are free; however, obtaining a certified copy of the corrected record costs \$10 for the first copy and \$30.00 each additional copy. A payment is required with the application if you are also requesting a certified copy of the corrected certificate.

- For domestic orders, include a check or money order.
- For international orders, include a bank issued money order.

Checks and bank issued money orders are payable to *NYS Department of Health*.

Cash and postal money orders are NOT accepted.

#### If marriage took place within the last two years:

To expedite any changes, both parties should go directly to the Registrar of Vital Statistics where the Affidavit was originally filed to request the change.