



ADMINISTRATIVE GUIDE

Procedure No. 2.044-6

HANDGUN POLICY/REQUIRED EQUIPMENT			Page 1 of 5
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SUBJECT: HANDGUN POLICY & OTHER REQUIRED EQUIPMENT

I. PURPOSE:

To establish clear definitive guidelines for MOS authorized firearms, along with other required equipment.

II. POLICY:

All MOS will be qualified in the use of firearms they carry. No firearms or ammunition other than those authorized by the Department may be carried on or off duty. All Sworn Members of Service shall be required to acquire and maintain specific equipment.

III. FIREARMS:

AUTHORIZED HANDGUNS

- 1.) Only the following handguns are authorized to be carried by the MOS of this Department while on or off duty.

A. ON DUTY – UNIFORMED PATROL PERSONNEL

Glock Model 17 - 9mm semiautomatic pistol with a total of at least 52 total rounds: three (3) seventeen (17) round magazines loaded with seventeen (17) rounds, with one (1) of those rounds in the chamber of the Glock 17.

Note: New York trigger may be removed by a Department certified Glock armorer.

B. ON DUTY – ADMINISTRATIVE/ DETECTIVE/ PLAINCLOTHES PERSONNEL ONLY:

Glock Model 26 - 9mm semiautomatic pistol

Note: New York trigger may be removed by a Department certified Glock armorer.

Glock Model 19 – 9mm semiautomatic pistol

Note: New York trigger may be removed by a Department certified Glock armorer.

- 1) Administrative personnel only need not carry extra magazines but may do so if they wish. All other referenced personnel (Detective / Plainclothes) must carry at least one full loaded seventeen (17) round magazine, in addition to the magazine in the Glock 19/26.

C. **ON DUTY** – **UNFORMED PATROL PERSONNEL**

Glock Model 21 or 21SF - .45 auto pistol with a total of at least 40 total rounds: three (3) thirteen (13) round magazines loaded with thirteen (13) rounds, with one (1) of those rounds in the chamber of the Glock 21.

D. **ON DUTY** – **ADMINISTRATIVE/ DETECTIVE/ PLAINCLOTHES PERSONNEL ONLY:**

Glock Model 30 or 30SF – .45 auto pistol

- 1.) Administrative personnel only need not carry extra magazines but may do so if they wish. All other referenced personnel must carry at least one full loaded thirteen (13) round magazine, in addition to the magazine in the Glock 30/SF.
2. Members wishing to carry a second Department authorized handgun (back-up) while on duty, may do so, as provided in this order (Glock 19/26/30/30SF)
3. **OFF DUTY ONLY:**
 - A. .380 caliber semiautomatic pistols;
 - B. 9mm semiautomatic pistols;
 - C. .45 semiautomatic pistols;
 - D. .38 caliber revolver with a barrel length at least one (1) inch but not more than four (4) inches in length, as previously authorized by the Department. Members who are authorized to carry .357 Magnums must use Department authorized .38 caliber ammunition.

DEPARTMENT AUTHORIZED AMMUNITION

1. 9mm/9mm Federal 9BPPE, 115 Grain +P+, Jacketed Hollow Point.
2. .45 caliber, Federal HST 230 gr, 45 ACP.
3. .38 caliber Speer Gold Dot, 135 gr., +P.
4. .380 Federal Hydra-Shock 90 gr., Jacketed Hollow Point.

QUALIFICATIONS

1. Every Member will qualify annually with their Department authorized firearm(s).
2. Members wishing to carry an authorized on duty weapon as a (back-up) duty gun, must qualify annually. Members wishing to carry a gun off duty (which is not an authorized on duty gun), must qualify annually. Qualifications for such firearms shall be administered by a Department Firearms Instructor. Members must also provide the required ammunition.
3. **During the qualifications, lasers will not be permitted.**

CARE & MAINTENANCE

1. Members of the Department shall maintain their Department authorized on duty firearm in a serviceable condition. Unserviceability or damage shall be reported immediately. Said report shall be made to the Member's immediate supervisor and the firearm shall be removed from service. All firearms removed from service must be presented to a Department armorer for inspection prior to repair. After repair the firearm shall not be returned to service until re-inspected by a Department armorer to insure serviceability. **There will be no service or repair of off-duty weapons.**
2. Authorized color for Firearms is Black. No alterations on Department authorized firearms will be done without permission of the Police Commissioner, except: (Alterations are defined as color modifications or personalization)
 - A. Department approved fixed type, night sights.
 - B. Department approved magazine extension, Glock 26, Glock 19, Glock 30 or 30SF only. Magazine extension is defined as no more than 17 rounds for Glock 26 or Glock 19. Magazine extension is defined as no more than 13 rounds for Glock 30 or Glock 30 SF.
3. Ensure all Firearms and Ammunition are stored in such a manner as to be inaccessible to any person or member not qualified and/or authorized to access the firearm or ammunition. Storing firearms anywhere in a motor vehicle is presumptively insecure and prohibited.

HOLSTERS

1. Members shall be responsible for the security of their firearms at all times. All handguns carried while on duty will be secured in a Department authorized holster in a fashion consistent with the design of such holster as follows:
 - A. **MOS HIRED PRIOR TO JUNE 30, 2013:**
 - i. Uniformed Patrol: Safariland Model # 295 or 2955 or Don Hume, Model #H740SH36 (lynx) (Glock 17 ONLY)
 - B. **MOS HIRED AFTER JULY 01, 2013:**
 - i. Uniformed Patrol: Safariland ALS Level 3, Model 6360, and color plain black. (Glock 17 or Glock 21)
 - C. **ALL MEMBERS OF SERVICE:**
 - i. Uniformed Administrative Personnel: Waist level belt holster, color black.
 - ii. Non-uniform Personnel: Waist level belt holster or shoulder holster.
 - iii. Primary Duty will weapon will, under no circumstances, be carried in an ankle holster
 - iv. An authorized second handgun (back-up) may be carried while on duty in addition to the Duty weapon, provided said handgun is not plainly visible. Backup weapon may be carried in an ankle holster.

D. MOS ASSIGNED TO EMERGENCY SERVICES UNIT ONLY:

- A. Safariland ALS Level 3, Model # 6304 Tactical Drop Leg Holster (Color Plain Black). Also note, MOS who are members of ESU are the only MOS authorized to use a weapon light for their Duty Weapon. Under no circumstances may this be used as their only flashlight.

WEAPON SAFETY

Dry firing or snapping the action of a firearm is forbidden in or on any Department premises or in any Department vehicle, except at designated unloading stations or when authorized during firearms training programs.

PISTOL PURCHASE

All Members of Service acquiring or disposing of a pistol/revolver must make a notification to the Support Services Division via New York State Police "C" Form. This form must be filled out completely and include the following:

1. A copy of the bill of sale.
2. MV-5 stating Make, Model, Caliber, and Serial Number.
3. If disposing of a firearm, NY State Police "C" form and a copy of the NICS paperwork must be returned to the Support Services Division.

ALL OTHER REQUIRED EQUIPMENT

All Members appointed after January 1, 1990 and any Member replacing unserviceable equipment after January 1, 1990 are required to have the following articles of authorized equipment at all times while on duty:

1. **HANDCUFFS:** Smith & Wesson, Model 100, chrome or black, with key;
2. **BATON:** 24 to 26 inches in length, 1¼ inches in thickness, hardwood with leather thong (required all tours); ASP or Monadnock baton with side break scabbard (optional).
3. **FLASHLIGHT:** Serviceable flashlight (all tours), at least 75 lumens;
4. **PEN:** Ball point, black ink.
5. **MEMO BOOK:** Department Issued.
6. **EQUIPMENT BELT:** The belt and accessory holders shall be plain black leather or nylon and;
 - A. Belt-2 ¼ inches in width (Garrison type) with black metal buckle or quick release black buckle.
 - B. Magazine Holder - Duplex, dual position with black metal snap or Velcro closure;

- C. Baton Holder – Ring type;
- D. Flashlight Holder – as provided by Member, black in color;
- E. Portable radio case ;
- F. Belt Holders (Keepers) – Minimum of two (2) with black metal snap or Velcro closure;
- G. Handcuff case – with black metal snap or Velcro closure or open cuff case.
- H. Oleoresin Capsicum Aerosol Spray (OC) holder with Department issued OC.

SAFETY EQUIPMENT

1. All personnel will be issued one (1) protective bulletproof vest. Maintenance of the vest will be the Member's responsibility.
 - A. All Members of the Department assigned to patrol duty, (Uniform Patrol Officers, Street Crime Unit, Traffic Unit, Jail Detail) and the Narcotics Unit shall wear their protective bulletproof vest while working.
 - B. Members assigned to the Detective Division shall wear their protective bulletproof vest in all situations where circumstances dictate that wearing a vest would be appropriate. Members shall have their vest readily available at Headquarters, or in their vehicle while on patrol.
2. Seat belts – All Members of the Department will wear seat belts when operating Department vehicles.
3. All Members of the Department assigned to the Patrol Division or work overtime in the Patrol Division will have with them a Class 2 Traffic Vest, with reflective material, available for use.

UNAUTHORIZED LESS-LETHAL WEAPONS

1. Billy
2. Slapper
3. Black Jack
4. Any other device or instrument not specifically mentioned in this policy.

