



**BOARD OF ESTIMATE & CONTRACT MINUTES  
TUESDAY, JANUARY 17, 2023**

**4:00 P.M.**

**MAYOR'S CONFERENCE ROOM – 1<sup>ST</sup> FLOOR  
CITY HALL, MOUNT VERNON, NEW YORK  
& VIA FACEBOOK.COM/MOUNTVERNONNY**

**BOARD OF ESTIMATE AND CONTRACT MEETING MINUTES  
HELD ON TUESDAY, JANUARY 17, 2022**

**MAYOR'S CONFERENCE ROOM – CITY HALL, MOUNT VERNON, NEW YORK  
& VIA FACEBOOK <https://www.facebook.com/mountvernonny/videos/682649193303158>**

**Call to Order:** At 4:11 PM by Chairwoman Mayor Shawyn Patterson-Howard

**Roll Call:** Roll Call and reading of agenda items administered by City Clerk Tanesia M. Walters. Noticed in the Journal News.

**Board Members Present:** Comptroller Darren Morton, City Council President Danielle Browne and Chairwoman, Mayor Shawyn Patterson-Howard (remote via the Washington DC Conference of Mayors) (we have a quorum).

**Absent:** None

**Others:** Corporation Counsel Brian Johnson, City Clerk Tanesia M. Walters, Deputy City Clerk Donna Jackson, Assistant Comptroller Condell Hamilton, Renata Johnson (Office of the City Clerk), Assistant Corporation Counsel Alyssa Gillespie, Commissioner Damani Bush, Curtis Woods (City Engineer), Malcolm Clarke (Special Assistant to the Mayor), Dana Gardiner (Dept. of Public Works).

**RESOLUTIONS APPROVING ORDINANCES**

1. Granting permission to transfer funds within the Law Department (\$9,714.69 from A1420.203, Equipment - 2022 to A1420.417 – Education and Training - 2022).

**Moved:** Council President Browne, Seconded by Comptroller Morton

**On the Question:** none.

**Response:** None

**Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard

**Nays:** None.

2. Amending Ordinance No. 3 adopted on October 12, 2022, entitled “AN ORDINANCE GRANTING PERMISSION TO THE CORPORATION COUNSEL TO ATTEND THE “ADVANCED COURSE IN POLICE DISCIPLINE INTERNAL AFFAIRS INVESTIGATIONS & CRITICAL INCIDENT RESPONSE” SEMINAR – [\$2,000.00] \$3,000.00.  
**Moved:** Council President Browne, Seconded by Comptroller Morton  
**On the Question:** none.  
**Response:** None  
**Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard  
**Nays:** None.
3. Granting permission to transfer funds within the Department of Management Services to facilitate payment to A+ Technology & Security Solutions - (\$52,990.92 from A1680.486, Technology Upgrades – Leases of Servers and Shared Systems - 2022 to A1680.405 – Outside Contracted Services).  
**Moved:** Council President Browne, Seconded by Comptroller Morton  
**On the Question:** none.  
**Response:** None  
**Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard  
**Nays:** None.
4. Granting permission for two (2) fire lieutenants to attend the New York State Fire Academy First Line Supervisor Training Program (“FLIP”) – (Fort Totten, Flushing, New York from January 9, 2023, through February 3, 2023 -- \$500.00 from Budget Line A3410.451, Training - Fire Department 2023 Budget).  
**Moved:** Council President Browne, Seconded by Comptroller Morton  
**On the Question:** none.  
**Response:** None  
**Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard  
**Nays:** None.
5. Authorizing the Mayor to extend a lease agreement between the City of Mount Vernon and Macquesten Station Takeover LLC at 156 South West Street, Mount Vernon, New York - (\$8,000.00 per month – available in Budget Code A3410.468, Rent & Maintenance).  
**Moved:** Council President Browne, Seconded by Comptroller Morton  
**On the Question:** Mayor elaborated on the Fire Station renovations and cost to renovation Fire Station 4 (\$5 million plus).  
**Response:** None  
**Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard  
**Nays:** None.
6. Authorizing the Mayor the Mayor to enter into a renewal service agreement with MRB|group, Engineering, Architecture, Surveying, D.P.C. (“MRB Group”) -- (annual cost of \$17,160.00, payable every four weeks in thirteen (13) equal installments of \$1,320.00 – available in Budget Code A1355.204).  
**Moved:** Council President Browne, Seconded by Comptroller Morton  
**On the Question:** none.  
**Response:** None  
**Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard  
**Nays:** None.

**NO. 7 AND NO. 8 WERE HELD  
ITEMS FROM DECEMBER 20, 2022  
BOARD OF ESTIMATE MEETING**

7. Granting permission for five (5) councilmembers and the City or Deputy Clerk to attend the NYCOM Winter Legislative Meeting from February 5<sup>th</sup> – 7<sup>th</sup>, 2023 -- (the total hotel expense for all parties should not to exceed \$3,000.00. The hotel stays for the City Council members are approximately \$2,500.00 to be paid out of account A1010.402, "Travel Expense," and the hotel stay for the City or Deputy Clerk is approximately \$500.00 to be paid out of the account A1410.402, "Travel Expense").

**Moved:** Council President Browne, Seconded by Comptroller Morton

**On the Question:** none.

**Response:** None

**Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard

**Nays:** None.

8. Granting permission for four (4) councilmembers to attend the National League of Cities Congressional City Conference from March 24<sup>th</sup> – 28<sup>th</sup>, 2023 (Washington DC, \$8,000.00 from A1010.402, Travel Expense).

**Moved:** Council President Browne, Seconded by Comptroller Morton

**On the Question:** Comptroller asked, when the Council goes on conferences, where are their reports filed?.

**Response:** Clerk Walters noted that the reports are filed with the office of the City Clerk; effort will be made to share reports that impact other departments

**Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard

**Nays:** None.

Comptroller Morton moves to take Items 9-13 as one, Council President Browne Seconds. Roll Call by Clerk Walters: **Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard. **Nays:** None

**TAX REVIEW SETTLEMENTS**

9. Settling tax review proceedings – **2640 MARION, LLC, 2866 MARION, LLC, 3176 DECATUR LLC, TENANTS IN n COMMON** – 260 South Third Avenue, Mount Vernon, NY  
*\$17,509.43*

10. Settling tax review proceedings – **MKBH MANAGEMENT**  
47 North Bleeker Street, Mount Vernon, NY  
*\$7,719.06*

11. Settling tax review proceedings – **105 MONROE APTS., LLC**  
105 Monroe Street, Mount Vernon, NY  
*\$5, 203.86*

12. Settling tax review proceedings – **355 MUNDY LANE**  
355 Mundy Lane, Mount Vernon, NY  
*\$4,163.09*

13. Settling tax review proceedings – **ELM 164 LLC**  
164 Elm Avenue, Mount Vernon, NY  
*\$2,232.54*

**Moved:** Council President Browne, Seconded by Comptroller Morton

**On the Question:** None.

**Response:** None

**Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard

**Nays:** None.

Agenda concluded at 4:25 PM. Motion to adjourn by Comptroller, seconded by Browne. Roll Call by Clerk Walters. **Ayes:** Comptroller Morton, Council President Browne and Chairwoman, Mayor Patterson-Howard. **Nays:** None

Submitted,  
Donna M. Jackson  
Deputy City Clerk