

**Andre Wallace
Mayor
Mount Vernon, New York**

Request for Quotes

Citywide Pedestrian and Bicycle Master Plan

And Its Implementation

Within The City Of Mount Vernon



Department of Planning & Community Development

Scope of Work

A) Background

The City of Mount Vernon, New York is a 4.2 square mile first, inner ring urban suburb of New York City that is completely built-out. With its built-out character, the City seeks to analyze the accommodation of pedestrians and bicyclists as part of its transportation planning strategy. The City's Draft Comprehensive Plan Update states, "The analysis of Mount Vernon's corridors to accommodate drivers, mass transit users, pedestrians and bicyclists is necessary to sustain the City's ability to accommodate new physical development, future increases in volumes of movement and shifts from one type of transit to another".

Creating dedicated bike lanes will increase access to open space, allow residents to achieve personal health and fitness goals and prompt recreational riding in a safe environment. Mount Vernon is seeking to implement complete streets with the incorporation of this infrastructure.

A preliminary study was conducted regarding the City of Mount Vernon's propensity to institute and sustain a bike share program. This study determined that Mount Vernon is an ideal place to have bike share because of its small geographic size, large population density, limited open space and gentle topography.

The City of Mount Vernon further seeks to connect its potential bike routes with two of its neighboring municipalities. The two neighboring municipalities have bicycle infrastructure which ends at the shared border with the City of Mount Vernon are the Town of Eastchester (located North of Mount Vernon) and New York City (The Bronx located South of Mount Vernon). The City of Yonkers (located west of Mount Vernon) has a bike share program but no dedicated bike lanes and/or routes.

B) Purpose

The City seeks to: (i.) connect its transit hubs to its parks via bicycle network; (ii.) connect its parks to each other via bicycle network; and (iii.) connect its parks to the regional park system and parks in neighboring municipalities via bicycle network.

C) Proposal Contents

All qualified organizations are invited to submit a quote. Submission of a quote indicates that the responding consultant organization has read and understands this entire RFQ and that all concerns regarding this RFQ have been satisfied. Quotes are to be prepared in such a way as to provide a straightforward, concise description of capabilities to satisfy the requirements of this RFQ. Quotes must be complete in all respects. A quote may not be considered if it is conditional or incomplete. All quotes and materials submitted become the property of the City of Mount Vernon.

D) Project Goals and Scope

The costs shall be responsible for the development of pedestrian and bicycle master plan for the City of Mount Vernon. The project scope of work shall include the following:

- Two Public Meetings;
- Creation of a Pedestrian and Bicycle Master Plan including but not limited to;
 - Implementation strategies;
 - Costs Estimates;

- Design Strategies and guidelines; and
- Funding;
- Creation of SEQRA documentation; and
- Adoption of Master Plan and SEQRA.

E. Submittal Requirements

Responses should be transmitted to the Mount Vernon Department of Planning and Community Development at the following address:

William Long, Planning Administrator
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

Consultants/Firm interested in being considered must reply with a quote **no later than 12noon on September 27, 2019.**

Quotes shall contain, at a minimum, the following information and shall be limited to no more than 10 pages:

1. Firms history, names, education background, experience of Firms Principals.
2. Key personnel that will be involved in interviews/development plan; their education, experience and registrations.
3. Listing of experience with analyzing mobility at a municipal level, pedestrian and bicycle master plans development, including needs assessment/ survey development, infrastructure development, analytics; providing communities and references.
4. Provide examples of transportation infrastructure and transportation facilities planning.
5. Provide examples of implemented bike infrastructure and engineering.
6. Provide examples of public engagement, data collection and data analysis.
7. Project approach: Provide scope of services, anticipated deliverables and number of proposed meetings (public and with Leadership Team).
8. Provide schedule for proposed completion of the plan.

F. Anticipated Timeline

The project is anticipated to commence in June 2020 and must be completed by November 2020.

Request for Quotes
Citywide Pedestrian and Bicycle Master Plan
Within The City of Mount Vernon

Firm Name:

Firm Address:

Firm Telephone Number: () _____ **Firm Website:** _____

Contact Name and Title:

Task 1: Two Public Meetings **Quote:** \$ _____

Task 2: Creation of Master Plan **Quote:** \$ _____

Task 3: Creation of SEQRA Documents **Quote:** \$ _____

Task 4: Adoption of Master Plan and SEQRA **Quote:** \$ _____

Task 5: Total Cost of Citywide Implementation **Quote:** \$ _____

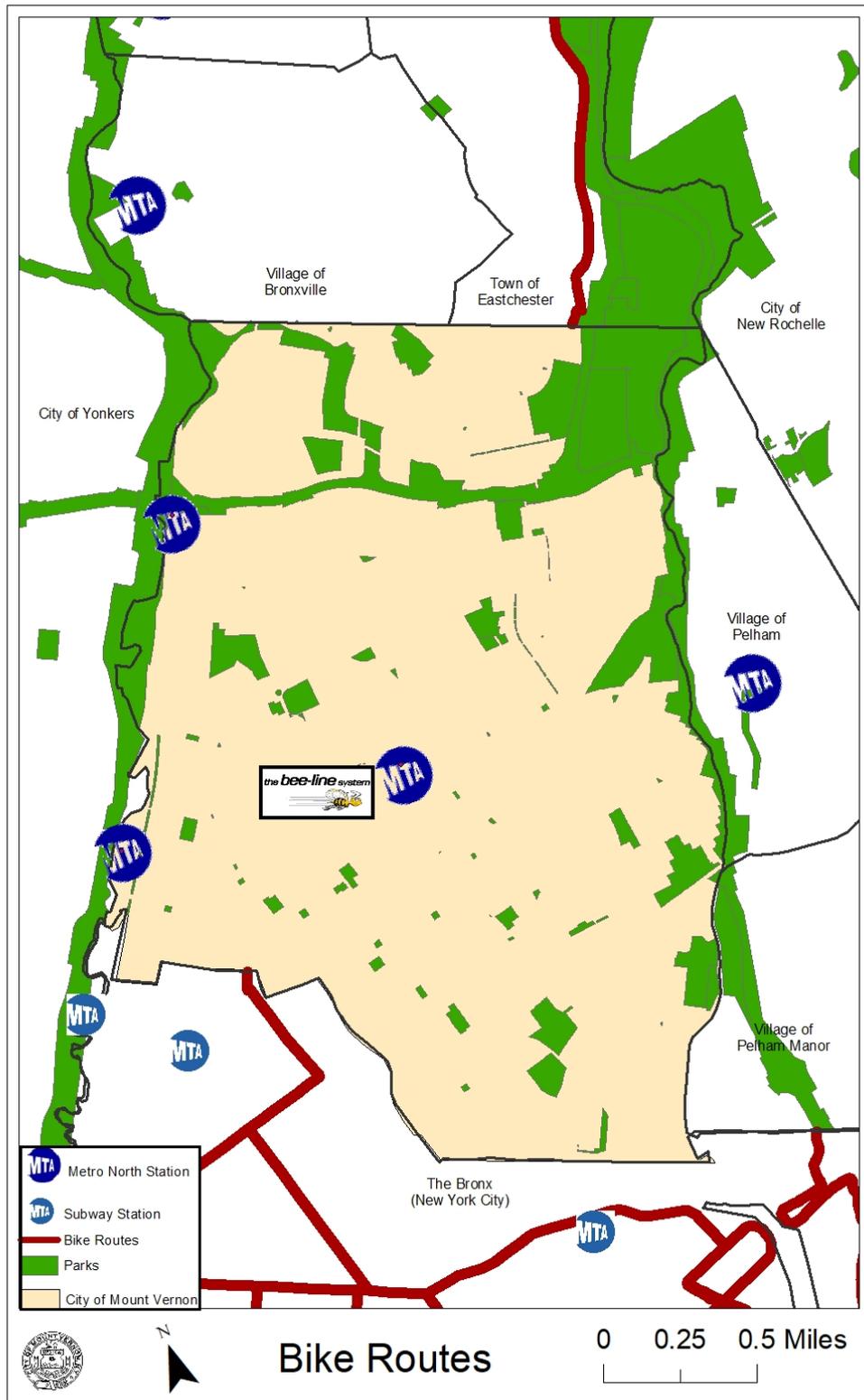
Total: \$ _____

Signature: _____

Print Name & Title: _____

Date: _____

The Need For Bike Routes In Mount Vernon



Mount Vernon In Region

