

Application Number: _____
(Staff Use Only)



City Planning Board
Department of Planning & Community Development
City Hall - Roosevelt Square
Mount Vernon, New York 10550-2060
(914) 699-7230 • FAX (914) 699-1435

Richard Thomas
Mayor

William Holmes
Chair

Planning Board Application

(Please type or print clearly)

Application Type:

(Check all that apply)

- Site Plan Special Permit Subdivision Amendment

(If amendment, provide previous application number): _____

Property Identification:

Address: _____

Map page: _____ Block: _____ Lot(s): _____

Zoning District: _____ Existing Site area: _____

Owner Information:

Name: _____

Address: _____

Telephone #: _____

E-mail Address: _____

Applicant Information:

(Provide if someone other than the property owner is the applicant)

Name: _____

Address: _____

Telephone: _____

E-mail Address: _____

Legal Representative:

(Provide if someone other than the property owner is the applicant)

Name: _____

Company: _____

Address: _____

Telephone #: _____

E-mail Address: _____

Lead Design Professional Information:

(Indicate the primary design professional associated with this application)

Name: _____

Title: _____

(Check all that apply)

Architect Engineer Contractor Other (Specify): _____

Company: _____

Address: _____

Telephone #: _____

E-mail Address: _____

Proposed Site:
(Property where improvements are proposed)

Existing Use(s): _____

Proposed Use(s): _____

Size of principal building: _____

Size of accessory building: _____

Number of storefront spaces: _____

Number of dwelling units on site: _____

Is off-street parking provided? Yes No If yes, indicate number of spaces on the lot prior to project approval and after project will be completed: _____

Is the applicant requesting off-street parking be provided in a Municipal Parking Lot? Yes No

If yes, indicate number of spaces: _____; Total number off-site: _____

Does the application consist of construction or the expansion of primary or accessory/appurtenant, non-residential structure(s) or facility(ies) involving less than 4,000 square feet of gross floor area?

Yes No

Criteria for Application Referral:

Is subject property within 500 feet of any other municipality? Yes No

Is subject property within 500 feet of any park or parkway lands? Yes No

