Case Number: _____
(Staff Use Only)

Architectural Review Board

Department of Planning & Community Development
City Hall - Roosevelt Square
Mount Vernon, New York 10550-2060
(914) 699-7230 • FAX (914) 699-1435

Richard Thomas
Mayor

John Humbach
Chair

CERTIFICATE OF APPROPRIATENESS APPLICATION

(Please type or print clearly)

Property Identification:

Address: _____

Map page: _____ Block: _____ Lot (s): _____

Owner Information:

Name:_____

Address: _____

Telephone #: _____

E-mail Address: _____

Applicant Information:
(Provide if someone other than the property owner is the applicant)

Name:_____

Address: _____

Telephone #: _____

E-mail Address: _____

Application Classification:
(Check box that applies)

□ Minor □ Major □ Amendment to previously approved application

Type of Work:
(Check all boxes that apply)

☐ New Construction ☐ Addition/Expansion ☐ In-Kind Replacement
☐ Total Replacement ☐ Other (Please specify on the lines below)

_____

_____

Does the application consist of construction or the expansion of primary or accessory/appurtenant, non-residential structure(s) or facility(ies) involving less than 4,000 square feet of gross floor area?

☐ Yes ☐ No

Building Permit Application Number: _____

Lead Design Professional Information:
(Indicate the primary design professional associated with this application)

Name: _____

Title:
(Check all boxes that apply)

☐ Architect ☐ Engineer ☐ Contractor ☐ Other (Specify): _____

Company: _____

Address: _____

Telephone #: _____

E-mail Address: _____

Project Description:
(Describe the project in detail indicating all areas or work, type(s) of improvement and materials to be used as a part of the proposed improvements. Use additional sheets if necessary.)

_____

_____

_____

_____

_____

With the completion of this application, I hereby state that the information provided and all accompanying information is accurate to the best of my knowledge, and that the attached plans contain all information required by the appropriate checklist.

Signature of Owner	**Date**
Signature of Applicant (If different from the owner)	**Date**

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