



**PLANNING BOARD**

**CITY OF MOUNT VERNON**

**NOTICE OF PUBLIC HEARING**

THIS NOTICE IS SENT TO YOU BY ORDER OF THE CHAIRMAN OF THE PLANNING BOARD  
BECAUSE YOU ARE A PROPERTY OWNER WITHIN  
\_\_\_\_\_ FOOT RADIUS OF

\_\_\_\_\_  
(Indicate Street Address of Proposed Project)

PLEASE TAKE NOTICE:

That an application has been made to this Board by \_\_\_\_\_,  
(Authorized representative)

Pursuant to Chapter 267 of the Zoning Ordinance, for a  Site Plan  Special Use Permit  Subdivision  
(Check all that apply)

On behalf of \_\_\_\_\_  
(APPLICANT)

for permission to \_\_\_\_\_  
(Indicate description of proposed action)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at the premises known as \_\_\_\_\_  
(Indicate street address)

situated on the  north  south  east  west side of \_\_\_\_\_  
(Check all that apply)

A distance of \_\_\_\_\_ feet from the corner formed by the intersection of \_\_\_\_\_  
and \_\_\_\_\_

being designated in the Tax Assessment Map of the City of Mount Vernon as Block \_\_\_\_\_, Lot(s) \_\_\_\_\_.

The premises are presently in a \_\_\_\_\_ Zoning District.

This application, Site Plan/Special Permit/Subdivision No. \_\_\_\_\_ has been scheduled for a public hearing at  
\_\_\_\_\_ on \_\_\_\_\_, \_\_\_\_\_, in the City Council Chambers,  
(Time) (Day) (Date)

City Hall, Mount Vernon, New York at which public hearing you may appear in person or by your authorized  
representative. If you cannot appear at the public hearing, you may mail or hand deliver your written consent  
or objection, duly sworn to, and file with the Board in the office of the Department of Planning and Community  
Development-One Roosevelt Square Mount Vernon, New York prior to the date of the hearing.

All papers and documents on file related to this matter may be reviewed at the office of Department of Planning and  
Community Development or at the office of the City Clerk, located at City Hall, Mount Vernon, New York.

Respectfully,

Dated: \_\_\_\_\_

\_\_\_\_\_  
Applicant

**AFFIDAVIT OF MAILING**

For an application before the Planning Board, City of Mount Vernon

STATE OF NEW YORK )

CITY OF \_\_\_\_\_ ) SS: \_\_\_\_\_, being duly sworn

COUNTY OF \_\_\_\_\_ )

deposes and says that (s)he is over twenty-one years of age and resides at \_\_\_\_\_ in the City/Town/Village of \_\_\_\_\_, in the County of \_\_\_\_\_ in the State of New York, that (s)he gave notice of a certain proceeding before the Planning Board, City of Mount Vernon, New York, being an application under the Zoning Ordinance, bearing Site Plan/Special Permit/Subdivision No \_\_\_\_\_, relating to premises known and designated as \_\_\_\_\_ to each and all the persons named on the list of owners of property affected by certified mail, return receipt requested, and regular mail to all those named on the Assessment Roll of the City of Mount Vernon, and in the rules and regulations set by the Planning Board which (s)he filed with said application by mailing on \_\_\_\_\_, 20\_\_\_\_\_, to each of said owners a notice, a true copy of which is attached to this affidavit.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public or Commissioner of Deeds

\_\_\_\_\_  
Affix stamp here

**AFFIDAVIT OF OWNERSHIP (SOLE PROPRIETOR)**

STATE OF NEW YORK )

CITY OF \_\_\_\_\_ ) SS: \_\_\_\_\_, being duly sworn

COUNTY OF \_\_\_\_\_ )

deposes and says that (s)he resides at \_\_\_\_\_ in the City/Town/Village of \_\_\_\_\_ in the County of \_\_\_\_\_ in the State of New York, that (s)he is the owner in fee of all that certain lot, piece, or parcel of land, situated, lying and being in the City of Mount Vernon aforesaid and known and designated as \_\_\_\_\_, Mount Vernon, New York, and that (s)he has read the foregoing application and knows the contents thereof and that the same is true to his/her own knowledge and belief.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public or Commissioner of Deeds

\_\_\_\_\_  
Affix stamp here

**AFFIDAVIT OF OWNERSHIP (CORPORATION)**

STATE OF NEW YORK )

CITY OF \_\_\_\_\_ ) SS: \_\_\_\_\_, being duly sworn

COUNTY OF \_\_\_\_\_ )

deposes and says that (s)he resides at \_\_\_\_\_ in the City/Town Village of \_\_\_\_\_ in the County of \_\_\_\_\_ in the State of New York, that (s)he is the \_\_\_\_\_ of \_\_\_\_\_ that said corporation is the owner in fee of all that certain lot, piece, or parcel of land, situated, lying and being in the City of Mount Vernon and known and designated as No. \_\_\_\_\_ Mount Vernon, New York; that (s)he has read the annexed application and knows the contents thereof, and that the same is true to his/her own knowledge and belief. Deponent further says that the reason this verification is made by the deponent and not \_\_\_\_\_, is because the said \_\_\_\_\_ is a domestic corporation and deponent is an officer thereof, to wit, its \_\_\_\_\_.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public or Commissioner of Deeds

\_\_\_\_\_  
Affix stamp here