

Dear Mount Vernon Residents:

January 2009 begins a new program year for the following federal programs:

- 1) **Community Development Block Grant (CDBG)**
- 2) **Home Investment Partnerships (HOME)**
- 3) **Emergency Shelter Grant (ESG)**

Applications will be accepted for activities under the CDBG and ESG programs.

CDBG funds will be available for eligible activities under CDBG Program Year 2009. The City will carefully examine all eligible proposals for funds to ensure the best possible use of these diminishing federal dollars and that these funds will positively benefit the City.

HOME funds are available for the preservation and upgrading of existing housing stock so that low and moderate income renters can live in affordable units that meet necessary code and standards and the development of affordable ownership opportunities to low and moderate income Mount Vernon households.

ESG funds may be used to address the needs of the homeless population in Mount Vernon by providing supportive and essential services; rehabilitation, operations and maintenance of facilities serving the homeless.

If you or your organization has an eligible proposal for Fiscal Year 2009 CDBG Program, please submit it with the Proposal Cover sheet (page 3) to:

**Department of Planning and Community Development,
City Hall, Roosevelt Square - 2nd Floor
Mount Vernon NY 10550**

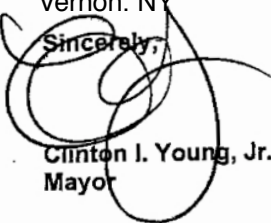
The deadline for proposal submission is Friday, August 29, 2008 at 4:30 p.m. Applications are also available at the City Website (<http://www.cmvny.com>). Proposals submitted after this date will not be considered.

As citizens, business people, employees, public agencies and other interested parties living and working in the City it is important that you attend the public hearings conducted by the Citizens' Advisory Committee to provide input on the needs of the community and expenditure of CDBG funds. If you wish, you may submit any recommendations/comments on the use of these funds in writing. The Public Hearings will be held on:

Thursday, August 7, 2008 - 6:00 p.m. - on "Housing and Community Development Needs"
Tuesday, September 18, 2008 - 6:00 p.m. - on "Proposed Use of CDBG Funds"

Both Public hearings will be held in City Hall, City Council Chambers, 2nd floor, Roosevelt Square, Mount Vernon, NY

Sincerely,


Clinton I. Young, Jr.
Mayor

"City of Pride and Greatness"

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
BUDGET WORKSHEET**

	<u>ITEM</u>	<u>AMOUNT</u>
1.	PERSONNEL	\$
2.	OFFICE AND/OR PROGRAM SUPPLIES	\$
3.	OFFICE AND/OR PROGRAM EQUIPMENT RENTAL	\$
4.	OFFICE AND/OR PROGRAM EQUIPMENT	\$
5.	TELEPHONE	\$
6.	SPACE RENTAL	\$
7.	TRANSPORTATION	\$
8.	RECREATION MATERIALS	\$
9.	INSURANCE COSTS	\$
10.	PROFESSIONAL FEES & SERVICES	\$
11.	TUITION PAYMENTS	\$
12.	CONTINGENCIES	\$
13.	OTHER (SPECIFY)	\$
	TOTAL CDBG REQUEST	\$

SUMMARY OF FUNDING SOURCES INVESTIGATED

ORGANIZATION: _____
PROGRAM: CDBG _____ ESG _____ HOME _____
AMOUNT: \$ _____

1. AGENCY ORGANIZATION CONTACTED

NAME: _____
ADDRESS: _____

TYPE: (GOVERNMENT, PRIVATE, FOUNDATION, ETC.)

NATURE OF REQUEST (PERSONNEL, SUPPLIES, EQUIPMENT, ETC.)

BRIEFLY DESCRIBE:

(ATTACH DOCUMENTS AND/OR LETTERS) HAS A RESPONSE BEEN RECEIVED TO DATE?

IF SO, WHAT IS THE DECISION: _____

2. AGENCY ORGANIZATION CONTACTED

NAME: _____
ADDRESS: _____

TYPE (GOVERNMENT, PRIVATE, FOUNDATION, ETC.)

NATURE OF REQUEST (PERSONNEL, SUPPLIES, EQUIPMENT, ETC.)

BRIEFLY DESCRIBE:

(ATTACH DOCUMENTS AND/OR LETTERS) HAS A RESPONSE BEEN RECEIVED TO DATE?

IF SO, WHAT IS THE DECISION: _____

It is hereby certified that the information contained herein is correct and factual, and in accordance with program/ project records.

PREPARER'S NAME _____ **Print** _____ **Signature/Title** _____

DATE _____

PROPOSAL COVER SHEET

FISCAL YEAR 2009 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

DEADLINE DATE: AUGUST 29, 2008 @ 4:30 P.M.

(SEE INSTRUCTIONS ON PAGE 2) * (PLEASE PRINT)

APPLICANT INFORMATION

1. Name & address of legal organization requesting funds: _____
2. Name & telephone number of authorized official: _____
3. Name of program for which funds will be used: _____
4. Contact person, program address & telephone number and email address (if differs from above): _____
5. Type of sponsoring organization: _____ Not-for-profit _____ City _____ Profit _____ Community-based
6. # of years sponsoring organization has been in existence: _____ yrs.
7. # of years program has been in operation: _____ yrs.

PROPOSED ACTIVITY DESCRIPTION

8. Service Area/Program: _____ Low/Moderate Area _____ Low/Moderate Housing Units
_____ Low/Moderate Clientele _____ Low/Moderate jobs
Other: _____
9. Purpose of Request (explain briefly): _____
10. Proposed accomplishments for which CDBG funds will be used:
of Persons/Youth/Elderly/Households/Families to be assisted: _____ (please circle the type of individuals to be assisted)
of Businesses to be assisted: _____
of Housing Units to be assisted: _____
of Public Facilities to be assisted: _____
Feet of Public Facilities to be replaced/installed: _____

FUNDING REQUEST

11. Amount requested from FY 2009 CDBG Program: \$ _____
12. Indicate what CDBG funds will be used for: (check all that apply) _____ Administrative Costs
_____ Public Services _____ Physical Improvements _____ Economic Development
13. Were other Funding Sources explored? _____ Yes _____ No
Attach a Funding Source Summary with this Proposal Cover Sheet (include sources, date of application and results)

SIGNATURE _____

DATE _____

TITLE _____

PHONE # _____

ELIGIBILITY

In accordance with the most recent federal Community Development Act Criteria, at least one of the following general objectives must be met by all CDBG funded activities:

- 1) The activity must benefit low and moderate income families; or
- 2) The activity must aid in the prevention or elimination of slums and blight; or
- 3) The activity must address an immediate, urgent threat to the health or welfare of the community, not addressed by other financial resources.

ELIGIBLE TARGET AREA ACTIVITIES

CDBG funds may be used for acquisition, demolition, clearance removal or rehabilitation of real property and blighted buildings; the construction, reconstruction, or installation of public works projects; neighborhood facilities and other site improvements; relocation assistance, economic development; assistance to the elderly or handicapped; public services; preparation of the One-Year Action Plan and administrative costs in the approved community development target areas (SEE ATTACHED MAP).

INSTRUCTIONS

The "**Proposal Cover Sheet**" included herewith pertains only to Community Development Block Grant Program (CDBG) and Emergency Shelter Grant (ESG) activities.

1. All proposed projects must be accompanied by a "**Proposal Cover Sheet**."
2. Information listed on the "Proposal Cover Sheet" must be complete, specific, accurate and signed. Failure to do so may jeopardize consideration for funding.
3. Only one proposed project/activity per "Proposal Cover Sheet."
4. A detailed project description and budget (see attached budget worksheet) must accompany each "Proposal Cover Sheet."
5. For public/social service programs, a Funding Source Summary (see attached worksheet) must accompany each "Proposal Cover Sheet."
6. For further information, contact Carmen Sylvester, Executive Director or Daniella Jackson, Grants Administrator at (914) 699-7230.
7. Proposal Submission Deadline Date: **FRIDAY, AUGUST 29, 2008 AT 4:30 P.M.**

**NOTICE OF PUBLIC HEARING
CITY OF MOUNT VERNON
ANNUAL ACTION PLAN FOR FISCAL YEAR 2009**

Citizens of the City of Mount Vernon are urged to attend a public hearing conducted by the Citizen's Advisory Committee ("CAC") and the City of Mount Vernon Department of Planning and Community Development ("PCD") to discuss the *City's Five Year Consolidated Plan and the One-Year Action Plan for fiscal year 2009*. At this public hearing, PCD Staff will obtain views from citizens, non-profit agencies, neighborhood associations, residents of public and assisted housing and other interested parties on housing, homelessness, community development and economic development needs to be undertaken with federal funds under the Community Development Block Grant ("CDBG"), HOME Investment Partnerships ("HOME") and Emergency Shelter Grant ("ESG") Programs.

This public hearing will be held on *Thursday, August 7, 2008 at 6:00 p.m. in the City Council Chambers, 2nd floor, City Hall, Roosevelt Square, Mt. Vernon, New York.*

The City of Mount Vernon encourages participation of all its residents especially the involvement of very low and/or low income residents, minorities, non-English speaking persons and persons with mobility visual or hearing impairments. Assistance can be made available at the hearing to persons with disabilities or requirements for Spanish speaking residents upon prior request by calling (914)699-7230.

CDBG applications will be available for distribution after ***July 29, 2008*** on the City's website www.cmvny.com and at the office of the Department of Planning & Community Development, City Hall, Roosevelt Square-2nd fl., Mount Vernon, NY 10550 and must be submitted by ***Friday, August 29, 2008 at 4:30 p.m.*** **Proposals submitted after this date will not be considered for funding.**
NO PROPOSALS WILL BE ACCEPTED AT THIS PUBLIC HEARING.

ELIGIBLE ACTIVITIES

- 1) ***CDBG funds*** may be used for acquisition, demolition, clearance removal or rehabilitation of real property and blighted buildings; the construction, reconstruction, or installation of public works projects; neighborhood facilities and other site improvements; relocation assistance, economic development; assistance to the elderly or handicapped; public services; preparation of the One-Year Action Plan and administrative costs in the approved community development target areas.
- 2) ***HOME funds*** may be used for the preservation and upgrading of existing housing stock so that low and moderate income renters can live in affordable units that meet necessary codes and standards and to provide affordable home ownership opportunities to low and moderate income Mount Vernon households.
- 3) ***ESG funds*** may be used to address the needs of the homeless population in Mount Vernon by providing supportive and essential services; rehabilitation, operations and maintenance of facilities serving the homeless.
- 4) ***HOPWA funds*** are used to address the need for housing opportunities and supportive services for persons with AIDS, related diseases and their families.
- 5) ***SHP funds*** are used to address the need for housing assistance to homeless families and individuals and persons with special needs to prevent homelessness.

PROGRAM ELIGIBILITY REQUIREMENTS

In accordance with HUD's federal regulations, at least one of the following primary objectives must be met by all funded activities:

- ② The activity **must** principally benefit low and moderate income families.
- ② The activity **must** aid in the prevention or elimination of slum and blight.
- ② The activity **must** be designed to meet community development need having a particular urgency, not addressed by other financial resources.

Persons unable to attend the public hearing who wish to express their views on non-housing and housing community development needs may submit such views in writing to the

Mount Vernon, NY 10550 Attn: Carmen Sylvester, Executive Director no later than August 29, 2008.

