

# VACANCY ANNOUNCEMENT



## CITY OF MOUNT VERNON, NEW YORK RICHARD THOMAS, MAYOR

**POSITION: Public Safety Commissioner**  
**DEPARTMENT: Department of Public Safety**

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The City of Mount Vernon is an equal opportunity employer and is committed to achieving full and equal opportunity without regard to race, religion, color, gender, physical or mental disability and sexual orientation. The City of Mount Vernon has a zero tolerance for sexual harassment or reprisal.

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**OPENING DATE:** March 7, 2017

**CLOSING DATE:** May 12, 2017

**SALARY RANGE:** Subject to Budgetary Allocation

**APPLICATION INSTRUCTIONS:**

Resumes and letters of interest should be addressed to:

City of Mount Vernon

Department of Human Resources

1 Roosevelt Square, Room 211

Mount Vernon, New York 10550

Or submitted via e-mail to: [CityofMountVernonHR@cmvny.com](mailto:CityofMountVernonHR@cmvny.com)

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### **Distinguishing Features:**

The Commissioner of Public Safety is an appointed position that serves at the pleasure of the Mayor of the City of Mount Vernon. The Commissioner is responsible for the governance of the City's Police Department. In this capacity, the selected candidate will be charged with performing all duties pertaining to the governance and direction of said Department. Candidates for this position are required to possess demonstrable knowledge of modern policing principles, practices and procedures; superior fiscal and administrative management skills; and thorough knowledge of New York State's penal codes, traffic laws and criminal procedures. Only candidates who have a stellar professional record that demonstrates sound judgment, keen observation skills, tact, integrity, cultural awareness and sensitivity to the challenges of diverse communities will be considered for this position. The selected candidate will be required to establish residency in the City of Mount Vernon.

### **Examples of Work: (Illustrative only)**

- Formulates and enforces reasonable rules, orders and regulations that are consistent with Federal, State, and Municipal statutes and/or regulations; develops and implements informed operational policies, procedures and best practices with mindfulness of how those measures will impact community relations; and implements policies and strategies that reinforce the importance of community engagement in managing public safety. This includes partnering with community leaders to form civilian teams that will be responsible for planning, implementing and responding to the unique law enforcement challenges of a diverse community and in particular at-risk youth. Collaborates with community leaders to develop policies and strategies for deploying resources in a manner that will reduce crime by improving community relations, increase community engagement and foster cooperation in the investigation of crime; utilizes knowledge of modern, innovative technology that will enable police officers to meaningfully engage members of the community about their expectations for transparency, accountability and privacy; and demonstrates superior communication abilities when interacting with members of community, elected officials and City officials.
- Lead efforts to build trust and legitimacy between the Police Department and members of the community; research, develop and implement comprehensive training programs for police officers that will ensure preparedness to address international and domestic terrorism, cybercrimes, changes in the law, challenging issues surrounding illegal immigration and a growing mental health crisis; and collaborate with the Human Resources Department to develop and implement an officer wellness and safety program. Implements reasonable departmental rules, orders and regulations for the governance, discipline, and disposition of personnel or any subsequent hearing, examination, investigation, trial and determination of charges made or prepared against any officer or member of said Department for the neglect of official duty, incompetency, delinquency or incapacity to perform official duties; and exercises discretionary authority to discipline any officer or personnel found guilty thereof by reprimand in a manner that is in accordance with the City's collective bargaining agreements.

### **Required Credentials:**

A Masters or Bachelor's degree in criminal justice, public administration or other relevant field and fifteen years of progressive law enforcement experience is required. At least five of the required fifteen years of experience must include executive experience such as Police Commissioner, Chief of Police, Deputy Chief of Police, Deputy Police Commissioner or rank of Lieutenant; or any equivalent combination of training and experience that satisfy the experiential and knowledge requirements.